

# Frontier International Academy

13200 Conant St. Detroit, MI 48212  
28111 Imperial Dr. Warren, MI 48093

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## Minutes of the Board of Directors – Regular Meeting Agenda

**Date:** Tuesday, November 16, 2021 **Time:** 6:00 PM **Place:** Regular Virtual Zoom Meeting

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*The Oath of Office was administered by Member Asm Rahman at 6 pm*

1. **Call to Order:** Member **Rahman** called the meeting to order at **6:07 PM**

2. **Roll call of Directors:**

Board Members	Position	Present	Absent
Asm Rahman	President	x	
Ibrahim Suliman	Vice President		x
Yunus Wasel	Secretary	x	
Syed Hoque	Treasurer		x
Michael Mohsin	Member	x	

**Also in Attendance:** Muayad Mahmoud, Board Liaison; Brittany Cook, BMCC; Rana Khalaf, Principal; Majidul Hoque; Student Teacher; George Butler, Legal Counsel

3. The Academy Board of Directors recited the Academic Mission Statement.

4. **Public Comment:** None

5. **Agenda Review and Amendments Requested:** None

6. **Consent Calendar:**

a. After careful review, Member **Wasel** motioned to approve November 16, 2021, Regular Meeting Agenda, and October 19, 2021, Regular Meeting Minutes. Member **Mohsin** seconded this and it carried unanimously (3-0).

7. **GEE Report:** Muayad Mahmoud gave the GEE Report to the Academy Board of Directors.

8. **Planning Grant Updates:** None

9. **Board Roles and Responsibilities:** Board Reviewed Roles and Responsibilities. Legal Counsel notified the Academy Board that they are able to receive board training through him in the future.

10. **Treasurer Report:**

a. Member Rahman presented the ACH Check Register and October 2021 Monthly Financials. The Academy Board Reviewed and discussed the financials. and after careful discussion, Member Mohsin motioned for the approval of items a-b. Member Wasel seconded the motion and it carried unanimously (3-0). Member Rahman noted that gross profit was noted on the financial statements, and would like this corrected by [Molly Davis](#) for at the next meeting in December.

11. **Authorizer Report:** Authorizer Representative Brittany Cook has no updates for the Academy Board and informed the board that they were up to date on their Epicenter for compliance.

12. **Principal Report:** Principal Rana Khalaf gave their reports to the Academy of Board of Directors.

13. **Correspondence:** None

14. **Facilities and Landscaping Updates:** Member Mohsin noted that he visited Frontier Detroit and was pleased with his visit and the facility. Member Rahman noted that he would like to see continued improvement to the Landscaping.

15. **PTO:** None

16. **Old Business:**

a. The **Resolution to Negotiate the Purchase of Building** was presented to the Academy Board Member Rahman. Legal Counsel George Butler outlined the implications of the resolution and the purchases options available to the Academy Board. After careful discussion, Member Wasel motioned to approve the Resolution as presented, member Mohsin seconded the motion and it was unanimously approved (3-0).

17. **New Business:**

a. The Annual Planning was presented by Legal Counsel. After discussion, Member Wasel; motioned to approve the Planning Document as completed and presented during the meeting, Member Mohsin seconded the motion and it carried unanimously (3-0).

18. **Extended Public Comment/ Comments from the Board:** None

19. **Requested Items from Board Members:** None

**20. Confirmation of the next meeting:** The Academy Board confirmed their meeting for Saturday, December 4, 2021, at 9am - Central Academy - Ann Arbor


**21. Adjournment:** With no further business presented before the Board, **Member Wasel** motioned for the adjournment of the meeting at **7:14 pm**. This was seconded by **Member Mohsin** and carried unanimously **(3-0)**.

Proposed Board Meeting Minutes respectfully submitted: November 26, 2021



Recording Secretary: Muayad Mahmoud

Approved by the Board of Directors at its December 4, 2021 meeting:

Board Secretary  \_\_\_\_\_

Member Yunus Hoque